

INSTRUCTIONS

1. Fill out this form in one (1) copy.
2. Affix initials on all alterations/erasures in this form.
3. Attach this form when submitting the Maternity Notification.

REMINDERS

1. Allocation of maternity leave credits will be valid for live childbirth only.
2. Child's father or alternate caregiver must be currently employed.
3. Alternate caregiver must be a relative within the fourth degree of consanguinity or your current partner sharing the same household.
4. Maternity Notification with Allocation of Maternity Leave Credits duly received by the SSS or Maternity Notification Submission Confirmation (if filed thru the SSS Website or thru Self-service Information Terminal) shall be attached to the Maternity Benefit Application/Maternity Benefit Reimbursement Application.

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